

Encouraging Employment - Inclusion Grants

Creating Inclusive Workplaces



Grant Application-Step 1
Email to: inclusion.grant@c-a-s-s.org

Purpose:

This grant provides support for employers to hire people living with developmental disabilities who have had either little or no work experience opportunities in the past. Service providers in the Calgary and Edmonton area can offer the Inclusion Grant to support the hiring of job seekers with disabilities. The program will provide people living with disabilities with the opportunity to build their skills while giving them the chance to have meaningful employment and grow within companies in permanent positions. It offers employers an opportunity to offset the start-up costs of orientation, training, integration and skill development and possibly costs down the line for further training in the case of job advancement within the company. **This grant is offered from April 1, 2019 to August 31, 2020.**

Criteria:

- Job seekers who live with a developmental disability and are 18 years of age or older.
- Employers who pay minimum wage or higher.
- Employers who hire the job seeker directly (contract with job seeker).
- Provides a work environment where the employee is fully engaged in the workplace and its culture.
- Must be a new employee (not an existing one unless it is to support a promotion within the company).
- Permanent full or part-time employment, no contract work. Apprenticeships are also eligible.
- Employer must be working with a Service Provider and access the grant through the Service Provider.
- To support long term employment success, Service Providers are responsible for following the **Service Provider Employer Engagement Standards and Protocols**.

All decisions regarding eligibility of job seekers and employers for this program and grant amounts will be made by Calgary Alternative Employment Services (CAES) and Gateway Association. An eligible application does not guarantee funding.

By participating in this program, employers agree to provide relevant information in this application for data collection to better support employment for persons living with developmental disabilities in Alberta. Information may be collected through this application questionnaire, reporting and evaluation measures, and through surveys, interviews or phone calls.

Service Provider Contact Information:

Name of organization:

Address:

Main contact and title:

Email and phone:

Employer Contact Information:

Name of Business:

Address:

Main contact and title:

Email and phone:

Grant Information Questions:

1. Is the job candidate over 18? Yes No
2. Please list job candidate's employment history (Any and all paid employment and work experience with dates). Please include Service Provider support accessed while working-include any job coaching supports.

3. Please give the rationale for using the EEG for this job candidate.

4. Please provide job position details:

5. What is the proposed start date?

6. How many weeks of EEG funding are you requesting?

7. What are the hours per week and work schedule?

8. What is the employee wage before EEG?

9. Which Grant Structure Option are you applying to use? (Refer to Encouraging Employment Grant- Purpose and Process)

- Option 1
- Option 2
- Option 3

10. Please give the rationale for your chosen Grant Structure.

11. How will you maintain the position during and upon completion of the EEG period?

Service Provider contact (Signature)

Date